



फा. सं. GEN/TECH/Misc/3424/2021-Tech-O/o-Commr-Cus-Ludhiana

दिनांक:- 23.12.2021

PUBLIC NOTICE NO. 34/2021
DIN: 20211275NK0000777FD4

Sub: Procedure and date for examination for 'G' card under Regulation 13(5) of Customs Brokers Licensing Regulation (CBLR), 2018-reg.

It is proposed to conduct an examination on 16.02.2022 for issuance of G-Card as per provisions of Regulation 13(5) of Customs Brokers Licensing Regulation (CBLR), 2018 for existing and valid 'H' card holders licensed/registered in this Commissionerate. All existing H-card holders of this Commissionerate, as on date of issue of this public notice, possessing minimum qualification of 10+2 and fulfilling the criteria laid down may appear in the said examination. The 'H' Card holders should have been registered on or before 10.01.2021, to be eligible to appear in the aforesaid examination.

2. The 'G' card examination shall consist of two components i.e written and oral examination. The duration of written examination will be three hours and it will be for 100 marks and the minimum qualifying marks will be 50%. The examination shall be such as to ascertain the adequacy of knowledge of such person regarding the provisions of Acts/ Rules/Regulations subject to which goods and baggage are cleared through Customs. The applicants have the option to answer either in Hindi or English. The candidate who secures a minimum of 50 marks out of 100 marks will be declared as 'Qualified' in the written examination, shall be called for oral examination. Oral examination will be of 15 marks. A candidate will be declared to have passed in oral examination only if he/she secures minimum 50% marks.

3. All eligible candidates meeting the above eligibility criteria may apply in the prescribed form appended as Annexure 'A' to this Public Notice. The Public Notice is displayed on the Commissionerate's Notice Board and uploaded on website www.ludhianacustoms.in. The Application form (Annexure 'A') and admit card (Annexure 'B') can be downloaded from the said website. No physical form will be issued from the Commissionerate. Application form alongwith the admission card duly filled should be accompanied by the following documents:

- (a) Copy of the applicant's valid 'H' card, duly attested by the Customs Broker License holder.
- (b) Three recent passport size coloured photographs of the applicant; out of which one photograph(duly attested by the Customs Broker) is to be pasted on the 'Application Form' and second photograph (unattested) is to be pasted in the 'Admit card' and third photograph attached with the application.
- (c) Copy of Customs Broker License/Commissionerate's endorsement letter, as the case may be duly attested by the Customs Broker license holder and also certifying the antecedent report prescribed in Part-B of "Annexure-A"
- (d) Copy of the applicant's educational qualification (**10+2 or equivalent**) attested by a Gazetted officer.
- (e) Copy of Salary certificate of the applicant for the last two months attested by the Customs Broker license holder.
- (f) Self attested copy of address proof of the applicant and also attested by the Custom Broker License holder.
- (g) Self attested copy of Aadhaar Card & Pan Card of the applicant.
- (h) Self addressed envelope of 28cm *12cm size for dispatch of admit card.
- (i) If appeared earlier, submit undertaking to declare the dates of previous years appearing in G card examination at this Commissionerate or any other Commissionerate.
- (j) Details of previous H card Nos.
- (k) TR-6 Challan of Rs. 500/- as Examination fee paid in favour of the Commissioner of Customs Commissionerate, Ludhiana.

4. The application form and admission card complete in all respects alongwith all enclosures as mentioned at para 3 above shall be submitted in person at the Receipt Counter, Ground Floor, Customs Commissionerate, ICD-GRFL, Sahnewal, Ludhiana between **24th December, 2021 to 12th January, 2021 (before 1700 hrs)**. No application form shall be dispatched to/received by in Technical Branch or any other Branch/Section of this Commissionerate. The applicant must carry a photocopy of the application form at the time of submission for acknowledgement. Receipt Counter shall issue acknowledgement on the applicant's copy of the application. Applications in the prescribed format along with necessary enclosures can also be sent in a sealed envelope by registered post to :

**The Deputy Commissioner (Technical),
Customs Commissionerate,
ICD-GRFL, GT Road, Sahnewal, Ludhiana**

The Candidate should clearly mention “**H Card No.**” and “**Application for G-Card Examination 2022**” in bold letters on top of the envelope. The application form received after 1700 hrs of 12.01.2022 by whichever mode, will be summarily rejected.

5. Any deficiency found during the scrutiny of the Application forms will be displayed on the Notice Board of the Commissionerate by **19.01.2022**. The deficiency can be rectified by submitting the requisite documents/correspondence at the Receipt Counter of the Commissionerate by **1700 hrs of 24.01.2022** . The applications which are incomplete in any respect, including the application in respect of which deficiencies have not been rectified by the applicant by 1700 hrs of 24.01.2022 will be rejected. The list of candidates whose applications are accepted , will be displayed on the Notice Board on or before **31.01.2022** and uploaded on website www.ludhianacustoms.in.

6. Admit cards will be dispatched to the candidates through Registered post. In case any applicant does not receive Admit card on or before **04.02.2022**, may contact the office of the Deputy Commissioner(Technical) on any working day before **08.02.2022**.

7. The candidate appearing for examination must bring his/her Admit Card and also his/her ‘H-Card’ & Aadhar Card or Pan Card failing which he/she will not be permitted to appear in the examination. Use of any unfair means in the examination shall not be tolerated and action shall be taken against persons found indulging in unfair practices as permitted under law.

8. Non appearance in the examination after issuance of Admit card shall be treated as attempt availed. The issue of Admit Card or appearance in the examination shall not be construed as acceptance of the declaration or particulars submitted by the applicant to the department.

9. It may be noted that if any suppression or wilful mis-statement of any factual or material information in the application particulars is noticed at any stage even after declaration of the result, the candidate would be treated as disqualified from the examination and in addition, will also be liable for appropriate action under the provisions of CBLR, 2018/or any other law in force for the time being.

10.(i) The result of examination will be displayed on Notice Board of the Commissionerate at ICD- GRFL, Sahnewal, Ludhiana. On qualifying the examination (both written and oral separately) an employee of the Custom Broker will be eligible for the issue of G-Card.

(ii) The final result of the candidates who have qualified in the said examination shall be intimated to the candidates individually through Registered post also.

11. The decision of the Commissioner of Customs, Ludhiana shall be final in all respects for the examination.

(Vrindaba Gohil)
COMMISSIONER

Copy for information and necessary action to:

1. The Chief Commissioner, Customs Preventive Commissionerate, Delhi Zone
2. The Deputy/Assistant Commissioner of Customs (EDI), for uploading the Public Notice on the website of the Commissionerate.
3. The President, Custom Broker Association for widely publicity of the Public Notice.
4. Notice Board.
5. Guard File.

(Aman Mittal)
Deputy Commissioner(Tech.)

Application for appearance in written test of G-Card for the Employee of Custom Broker
under Regulation 13(5) of CBLR, 2018
(to be filed in BLOCK letters only)

Recent passport size
photograph of the
candidate to be affixed
here with sign of the
candidate across the
photograph

Part-A

Roll No: CUS/LDH/G Exam/...../2022 **(to be filled by office)**

1.	Name of the Applicant	
2.	Father's name	
3.	Date of Birth	
4.	Address for Correspondence (Residential/Office both) Please mention mobile number, if any	
5.	Mobile No.	
6.	'H' Card No. and date of issue	
7.	E-MAIL ID	
8.	Details of Customs Broker, (i) Name, (ii) PAN No. (iii) License No. (iv) address(Attested copy of CB License)	
9.	Educational Qualification (Attested copy to be enclosed)	
10.	Details of earlier appearance in G card examination, if any	
11.	No of earlier attempts	
12.	Aadhaar card No. of Applicant	

Declaration by the candidate

I hereby declare that the information furnished above is true and correct. If any information furnished by me is found incorrect at any stage , I may be disqualified for the G-Card examination and I shall also be liable for any other action under the Customs Act, 1962 and the CBLR, 2018.

Place:

Date:

Signature of the candidate

Part-B**Declaration by the Customs Broker**

File No.GEN/TECH/Misc/3424/2021-Tech-O/o-Commr-Cus-Ludhiana

1. Certified that the information furnished above by the applicant is correct. The above applicant is working in our organization from_____.
2. Certified that the applicant is not involved in any case booked under the Customs Act, 1962 or the rules made there under and also no investigation is pending against him/her.
3. Certified that the applicant possesses goods character and is free from any criminal antecedents.

Place:

Date:

Signature of the Custom Broker with seal & License No.

Part-C

SPACE FOR OFFICE USE

Certified that the data furnished above are correct/incorrect and the applicant is found eligible/not eligible to appear for the "G- Card" exam.

He/She has been allotted Roll No: CUS/LDH/G Exam/...../2022

Signature of Superintendent(Tech)

**Signature of the Deputy Commissioner
(Tech)**

OFFICE OF THE COMMISSIONERATE OF CUSTIOMS, LUDHIANA,
GRFL, GT ROAD SAHNEWAL, LUDHIANA

ADMIT CARD

ROLL NO: CUS/LDH/G Exam/...../2022

Name of the Candidate: **Sh./Smt.** , PAN No., H Card No.
.....Name of the CHA / C.B M/s, CHA/CB License No.
.....

Recent passport size
photograph of the
candidate to be
affixed here

(Candidate's Signature)

Deputy Commissioner (Tech)

Name and address of the venue of Exam

Conference Hall, Customs Commissionerate,
GRFL, GT Road, Sahnewal,
Ludhiana

Date & Timing	Subject	Signature of the candidate	Signature of the Invigilator
	Written		

INSTRUCTIONS

1. No admission into the examination hall will be allowed without identity card viz 'H' card & Aadhaar card or PAN card.
2. Examination will start at 11:00 hrs all the candidates are requested to be in their seats by 10:45hrs.
3. No candidate will be allowed into the examination hall after 11.00 hrs.
4. No cellular phone, calculator and any electronic gadget will be allowed into the examination hall.
5. No printed material or books are permitted into the examination hall.
6. Answer sheet of candidate found using unfair means will be cancelled.

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Details of applicants in the prescribed performa:

Sr. No .	Name of Candidate (Sh/ Shri/Smt.)	16 digit Aadhaar no.	Permanen t Account Number (PAN)	10 digit Mobile No.	Email.id	Passport size photograph (File Type JPG, JPEG, PNG of Size 20 to 60 KB)

Annexure-D

File No.GEN/TECH/Misc/3424/2021-Tech-O/o-Commr-Cus-Ludhiana

- (i) Customs Act,1962- Definition, Chapter III,V,VI,VII,VIII,IX,X,XI,XIII,XIV,XVI and XVII
- (ii) Customs Broker License Regulations, 2018
- (iii) Provisions relating to transshipment, SCMTR
- (iv) Rules for interpretations for classification, basic structure of tariff
- (v) Export Promotion Scheme under Exim Policy(Latest)
- (vi) Valuation of Imported Goods
- (vii) Valuation of Exported Goods
- (viii) Procedure relating to refunds
- (ix) Procedure relating to re-import cases
- (x) Procedure relating to re-export cases
- (xi) Rules and Regulations related to AEO
- (xii) IGST ACT/Rules including procedure for IGST refunds
- (xiii) Customs & Central Excise Duties Drawback Rules, 2017
- (xiv) E-Sanchit & SWIFT, EDI Systems

Questions will be in Hindi and English and may be answered in any one language mentioned above.